

NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on katia.richardson@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY CABINET IN JUNE 2017 AND AT FUTURE CABINET MEETINGS UNTIL SEPTEMBER 2017

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet.

If you have any queries on this Key Decisions List, please contact

Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2016/17

Leader:	Councillor Stephen Cowan
Deputy Leader:	Councillor Michael Cartwright
Cabinet Member for Commercial Revenue and Resident Satisfaction:	Councillor Ben Coleman
Cabinet Member for Social Inclusion:	Councillor Sue Fennimore
Cabinet Member for Environment, Transport & Residents Services:	Councillor Wesley Harcourt
Cabinet Member for Housing:	Councillor Lisa Homan
Cabinet Member for Economic Development and Regeneration:	Councillor Andrew Jones
Cabinet Member for Health and Adult Social Care:	Councillor Vivienne Lukey
Cabinet Member for Children and Education:	Councillor Sue Macmillan
Cabinet Member for Finance:	Councillor Max Schmid

Key Decisions List No. 55 (published 5 May 2017)

KEY DECISIONS LIST - CABINET IN JUNE 2017

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
June 2017				
Leader of the Council	Before 5 Jun 2017	<p>Lilla Huset</p> <p>Lilla Huset is currently occupied by Libraries and Children's Services. The existing lease expires in June 2016. This report will consider and recommend whether the Council should renew its lease.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): Hammersmith Broadway	
Leader of the Council	Before 5 Jun 2017	<p>ICT Transition phase 4 assuring service continuity – adoption of a desktop strategy</p> <p>ICT Transition phase 4 assuring service continuity – adoption of a desktop strategy and the supporting business case</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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		contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Leader of the Council	<p>Before 5 Jun 2017</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p>Procurement strategy for emergency alarms and replacement door entry systems in sheltered schemes</p> <p>The report sets out the reasons for replacing the emergency alarm and door entry systems in our 22 sheltered schemes and seeks approval to procure a contract to supply and fit the infrastructure and equipment for a digital, broadband based emergency alarm system and a replacement door entry system.</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Leader of the Council	<p>Before 5 Jun 2017</p> <hr/> <p>Reason: Income more than £100,000</p>	<p>Sand's End Community Centre - Grant Agreement</p> <p>1.1. Tideway has agreed to provide a grant to the Council of £2 million towards the development of a replacement Sand's End community centre following the demolition of the old one. This grant is part of Tideway Community Investment Legacy Plan which aims to make a positive impact in local communities where they are working on the super sewer project.</p> <p>1.2. A Grant Agreement with Tideway has been drawn up to specify how the grant can be used to delivery milestones required to draw-down the funds and timescales for delivery of the project.</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): Sands End</p> <hr/> <p>Contact officer: Matthew Rumble matt.rumble@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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10 July 2017				
Cabinet	10 July 2017 Reason: Affects 2 or more wards	<p>Garages and Parking Space Lettings/Charging Policy Change and Garages Stock Refurbishment</p> <p>Summary of recommendations</p> <ol style="list-style-type: none"> To amend the garage licence to allow garages to be used for storage. To amend the garage licence so garages can be leased to customers who do not live in Hammersmith and Fulham. To agree a procurement strategy for garage refurbishment work. To approve proposals to rent surplus parking spaces in secure underground car parks such as Walham Green Court and Woodmans Mews to non-residents. 	Cabinet Member for Housing Ward(s): All Wards Contact officer: Valdrin Rexha Tel: 020 8753 1926 Valdrin.Rexha@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	10 July 2017 Reason: Expenditure more than £100,000	<p>Parking Projects and Policy Programme 2017/18</p> <p>This report outlines the key parking priorities for the council and presents the parking projects and policy programme that will support these objectives. The report seeks approval for these proposals to be designed, consulted on, and implemented during the 2017/18 financial year.</p> <p>The key priorities set out in the proposals for the 2017/18 financial year relate to maintaining and improving existing parking provision, improving local air quality, helping to reduce CO2 and NOx emissions, and reducing congestion. These priorities are in line with the commitments outlined in the councils manifesto regarding parking and moving traffic, and the recommendations of the Air</p>	Cabinet Member for Environment, Transport & Residents Services Ward(s): All Wards Contact officer: Nick Boyle, Richard Hearle Tel: 020 8753 3069, nick.boyle@lbhf.gov.uk, Richard.Hearle@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		Quality commision.		
Cabinet	10 Jul 2017	Carers Award Report Award of the Carers Hub Service Contract for an organisation to deliver a range of information, advice, guidance and support and assessments to carers within Hammersmith and Fulham.	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards Contact officer: Ben Gladstone Ben.Gladstone@lbhf.gov.uk	
Cabinet	10 Jul 2017	Contract Award Decision to appoint the construction contractor for the redevelopment of the Bridge Academy site for the provision of a range of young people services Following a procurement exercise over the summer 2016 this decision will be to award the contract to the successful contractor PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Palace Riverside Contact officer: Dave McNamara david.mcnamara@lbhf.gov.uk	
Cabinet	10 Jul 2017	E services Inter Authority Agreement Requesting entering into an Inter Authority Agreement for participating in the pan London	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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		<p>sexual health E services provision</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Contact officer: Gaynor Driscoll Tel: 0207 361 2418 gaynor.driscoll@rbkc.gov.uk</p>	<p>will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>10 Jul 2017</p> <p>Reason: Expenditure more than £100,000</p>	<p>Award report from Genito-Urinary Medicine</p> <p>The report recommends award to the winning tenderer following procurement process.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Health and Adult Social Care</p> <p>Ward(s): All Wards</p> <p>Contact officer: Gaynor Driscoll, Nicola Lockwood, Helen Byrne Tel: 0207 361 2418, Tel: 020 8753 5359, gaynor.driscoll@rbkc.gov.uk, Nicola.Lockwood@lbhf.gov.uk, Helen.Byrne@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>10 Jul 2017</p> <p>Reason: Affects 2 or more wards</p>	<p>Procurement Of Contract Framework For The Planned Upgrade Of Existing Controlled Access Systems Serving Housing Properties And The Provision Of New Systems</p> <p>This report establishes the rationale for going out to procurement for a contract framework to carry out the</p>	<p>Cabinet Member for Housing</p> <p>Ward(s): All Wards</p> <p>Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background</p>

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		council's planned programme of replacement and upgrade of controlled access systems serving housing properties and the provision of new systems.		papers to be considered.
Cabinet	10 Jul 2017	<p>Procurement Of Contract Framework For The Planned Refurbishment And Upgrade Of Communal Or District Heating Plant Rooms, Boilers, Controls, Pipework And Associated Plant</p> <p>This report establishes the rationale for going out to procurement for a contractual framework to carry out the councils planned programme of replacement and upgrade of communal or district heating plant rooms serving housing properties.</p>	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	10 Jul 2017	<p>Advocacy Services (Professional and Self-Advocacy) - Direct Award of Reports</p> <p>The report seeks approval to direct award three professional advocacy contracts and one self-advocacy contract to two incumbent providers. This will ensure that the Council meets its statutory requirements under the Care Act 2014 and the Mental Health Act 2007.</p>	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Cabinet	10 Jul 2017	<p>Database Management & Tracking NEET</p> <p>Report to outline and seek agreement to extend Hammersmith & Fulham's current contractual arrangements for the provision of tracking young people not in education, employment or training.</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the</p>	Cabinet Member for Social Inclusion	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	

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		<p>authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>		
Cabinet	<p>10 Jul 2017</p> <p>Reason: Budg/pol framework</p>	<p>The Establishment Of A Contractual Joint Venture Partnership With Lbhf And Imperial College London</p> <p>The establishment of a contractual joint venture partnership with LBHF and imperial college london.</p>	<p>Cabinet Member for Economic Development and Regeneration</p> <p>Ward(s): All Wards</p> <p>Contact officer: David Burns</p> <p>David.Burns@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>10 Jul 2017</p> <p>Reason: Affects 2 or more wards</p>	<p>Industrial Growth Strategy</p> <p>A strategy to promote growth in Hammersmith and Fulham</p>	<p>Cabinet Member for Economic Development and Regeneration</p> <p>Ward(s): All Wards</p> <p>Contact officer: David Burns</p> <p>David.Burns@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>10 Jul 2017</p> <p>Reason: Expenditure more than £100,000</p>	<p>Offsite Records Storage Service (ORSS): Re-procurement Strategy</p> <p>ORSS re-procurement options paper with officer recommendation</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the</p>	<p>Cabinet Member for Finance</p> <p>Ward(s): All Wards</p> <p>Contact officer: Ciara Shimidzu Tel: 0208 753 3895 Ciara.Shimidzu@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be

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		financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		considered.
Cabinet	<p>10 Jul 2017</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p>Procurement of Transport Fuel</p> <p>The council currently buys diesel fuel for fleet and contracted service vehicles from Harvest Energy. The contract was procured in 2016 through an energy procurement framework, hosted by the Laser Energy Buying Group (who act on behalf of a number of authorities and central government departments). The current contract expires on 30/09/2018. As such, a retender exercise will need to be undertaken, again through Laser Energy Buying Group for a new 24 month fuel supply contract to run from 01/10/18 to 30/09/20.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet Member for Environment, Transport & Residents Services</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Alistair Ayres alistair.ayres@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	10 Jul 2017 Reason: Affects 2 or more wards	Update on water arrangements Update on the Thames Water Contract arrangements PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Housing Ward(s): All Wards Contact officer: Kathleen Corbett Tel: 020 8753 3031 Kathleen.Corbett@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	10 Jul 2017 Reason: Expenditure more than £100,000	Phoenix Fitness Centre And Janet Adegoke Swimming Pool Strategic Procurement Decision The Janet Adegoke swimming pool and the linked gym facility at Phoenix High School is a dual use facility. During school hours Phoenix and other schools have priority use of shared areas, and outside these hours both facilities are open to the public. The public use of the site is part of the Leisure Services Contract with Greenwich Leisure Limited (GLL).	Cabinet Member for Environment, Transport & Residents Services Ward(s): Wormholt and White City Contact officer: Ullash Karia Tel: 07958 017901 Ullash.Karia@rbkc.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	10 Jul 2017 Reason: Affects 2 or more wards	West London Alliance hospital discharge Joint Working Agreement Information governance agreements drawn up amongst WLA partners to underpin on-going alignment and integration of the hospital discharge service. This will build on the current hospital discharge model that operates across the three boroughs and will initially extend to Brent and Ealing hospital discharge services. The agreements facilitate the move to a hosted model and allow joint	Cabinet Member for Health and Adult Social Care Ward(s): All Wards Contact officer: Robert Skipwith Tel: 020 8753 5450 Robert.Skipwith@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		working across the boroughs including representation of WLA partners at multi-disciplinary meetings on hospital wards, communication with patient's and families who are admitted to WLA hospitals and completing assessments as part of the hospital discharge process on behalf of WLA partners.		
4 September				
Cabinet	4 Sep 2017 Reason: Expenditure more than £100,000	Section 75 Partnership Agreement between LBHF and the West London Mental Health Trust The current S75 agreement between LBHF and WLMHT is due for renewal. This agreement enables the Borough to delegate management responsibility for social care MH services to the Trust. The new agreement sets out the legal framework regarding management responsibilities to ensure that Trust safely discharges the Council's statutory duties.	Cabinet Member for Health and Adult Social Care Ward(s): All Wards Contact officer: Mike Boyle mike.boyle@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.